

High School Visitation Form 2018-19
St. Thomas More School

St. Thomas More School is not in session on some days when area high schools are open. These are the best times to arrange for high school visits, and no signed form is needed for shadowing on days our school is closed. One school day has been designated as a “mandatory shadow day” this year: **Tuesday, October 9**. This High School Visitation Form is **REQUIRED** to be signed when visiting high schools on these dates and returned to St. Thomas More School the following day. Students who do not shadow on the date indicated above **MUST** report to St. Thomas More School per their regular school day schedule. Please note that only 8th graders may be excused from school for the purpose of high school visitation.

If for some extraordinary reason the above dates or the dates our school is not in session don't work for your child's schedule, and it becomes necessary for another date to be chosen, this form must be completed, signed, and returned as designated above.

For ALL shadow dates when St. Thomas More School is in session, the above underlined procedure must be followed for the absence to be EXCUSED. If the form is not completed and signed as indicated, and turned in to the school office the following day, the absence will be UNEXCUSED, and zeros will be given for any missing work, quizzes, and tests.

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APPROVED “SHADOW DAY” FORM

Name of Student: _____

High School the student will visit: _____

Date of visit: _____

Signature of parent: _____

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The section below must be completed by an official at the high school where the student is visiting in order for the absence to be excused.

The student named above is absent from our school and visiting at your high school on the date listed. Please complete this portion of the form, indicating that the student has been in attendance at your high school on the date listed above. Thank you.

Time In: _____ Time Out: _____

Name/Title of School Official (please print): _____

Signature of School Official: _____ Date _____

Phone number and extension: _____